

Decision Making Matrix for:

| CRITERIA → | A | | | B | | | C | | | D | | | |
|----------------|----|----|-------|----|----|-------|----|----|-------|----|----|-------|-----|
| ALTERNATIVES ↓ | RT | WT | total | RT | WT | total | RT | WT | total | RT | WT | total | SUM |
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CRITERIA A:

CRITERIA B:

CRITERIA C:

CRITERIA D:

WT = Agree on the relative importance of each **criteria** on a 10 point scale with 10 being extremely important. Place this weighting in the WT column for each criteria. Note: It is generally helpful to not have the same weighting for all criteria.

RT = On a scale of 1-10, rate each alternative against each criteria with 10 meaning the alternative fits the criteria extremely well.

total = Multiply the rate (RT) times the weight (WT) for each alternative for each criteria.

SUM = Add the "total"s for each alternative.

- Agree on the best alternative (the one with the highest SUM).
- Note: You may reduce your list of alternatives before beginning by selecting some "eliminator" factors.